

MINUTES REGULAR MONTHLY MEETING OF THE WOODRIDGE LAKE  
SEWER DISTRICT SEWER AUTHORITY AND THE DIRECTORS OF THE  
WOODRIDGE LAKE DISTRICT MONDAY OCTOBER 17, 2011, WOODRIDGE  
LAKE CLUB HOUSE

CALL TO ORDER: Raymond Turri, Chairman and President of both boards respectively called the meeting to order at 7:00 P.M.

ATTENDANCE: Raymond Turri, Robert Goldfeld, Joan Lang. Excused absence Jim Mersfelder and James Hiltz, absent Alternate William Daniels.

Due to lack of a quorum, no votes were taken on any matters at this meeting.

MONTHLY REPORT FROM PLANT SUPERINTENDENT: Plant Superintendent Charles Ekstrom presented the monthly report for period ending October 17, 2011. Noted under said report, Plant Employee Jason Patrick has started another Sacramento Course and it is estimated that he will be able to receive his Class II Certification in February 2012. Mark Theriault has also started another Sacramento Courses and based on the rate he is going, he should be ready to take the Class II Certification Test in Jan. 2013. Noted was the time and grade required to be able to reach the Class III Certification required to be certified by the DEP to operate a waste water treatment facility. Five years of experience are required and it is expected that he would have the Class III certification by the time Charlie Ekstrom is ready to retire and Mark Theriault should be near that goal

Tertiary System: Due to continued problems with sticking valves, the system has been taken off line. Weston & Sampson has come in to do some work, but due to lack of communication with Weston & Sampson it is not know when they will be back to finish the work. Charlie Ekstrom noted that he is looking to find another vendor to use for mechanical work. The District will continue to hold a 5% hold back on the cost of the project until such time as the system is up and running successfully. The installation of the new steps and platforms at Plant Pump and Pump Station # 6 which was done by Lakeside Welding has been completed and has brought those two stations into compliance with the OSHA requirements. The fall mowing of the Ridge & Furrow beds is approximately 50% complete. The old brush hog mower broke beyond repair and a new one was purchased at Grunders' Farm Supply for \$3,950.00. The permits required for the installation of the Generator have been obtained, the transfer switch replacement is expected to be done by early November. Not included in the original quote, were the cost to remove asbestos insulation off the exhaust pipe of the old generator and in order to be in code, the moving of the previously installed concrete pad further from the building. A quote of \$1,990.00 from Asbestos Management LLC for the removal of the asbestos was reviewed and approved by the Board. Manhole repairs have been done to six manholes where significant groundwater infiltration has been noted. Repair to a manhole on West Hyerdale, lowered the flows into Pump Station #2 by 1500-2000 gallons per day. The survey work on the East Hyerdale and Wellsford Right of Ways, has as of this date, been completed by Ron McCarthy. The Right of ways have also been walked by Paul Percoski of the WLPOA and trees have been marked. Due to the fact that North Goshen Tree Service does not have sufficient insurance coverage, BNC Enterprises

has been hired to do the clearing of the line at an estimated increase in cost of approximately \$5,500.00. Ron McCarthy has been asked to present a quote for Right of Way clearing off Rockwall and Redwood Courts so those areas can be cleared for smoke testing. Under the I & I project, subcontractors working under Woodward & Curran, have started the smoke testing of the collection system and the work is expected to continue for 3-5 weeks. A map showing the priority areas was reviewed. The plant and pump station flows for the month of September were 4.437 Million Gallons. The average daily flow was 148,000. The maximum daily flow was 278,000 gallons per day. The total precipitation for the month was 9.09 inches. To date for the month of October the daily flow is 137,000 gal per day with a maximum daily flow of 235,000 gallons per day. Noted, but not part of the Operational Report, was the frustration felt by all parties concerned relative to the delays and lack of response from the State DEEP in giving directives on the testing to be done under the DEP Scope of Work Project. There were no further items discussed under the Operational Report. Charlie Ekstrom left the meeting at 7:25 P.M.

After a brief discussion on the Draft Audit Report for fiscal year ending June 30, 2011 the Board Members present were in agreement that it would be good for all of the Board members to meet with and review the audit report with the Auditor. The date of the holding of the next meet was discussed. With the hope that all Board members could be in attendance the date of November 28<sup>th</sup> was tentatively set for the November meeting. Clerk Joan Lang would e-mail all Board and Finance Committee members re their availability on the 28<sup>th</sup> and hopefully also confirm that date with the Auditor. Noted and discussed under the Financial Reports was the delinquent sewer tax report and the format used in presenting the delinquent tax information. Also reviewed was the collection process used once the taxes become delinquent. As discussed, at the September 12<sup>th</sup> meeting the collection of the seven (7) delinquents that had been turned over to a Marshal for collection have also been turned over to the Law Firm of Roraback & Roraback to start the foreclosure process on those properties. Jim Mersfelder did contact the Torrington Tax Collector who advised against tax sales to recoup back tax dollars.

Brought to the attention of the Board was the notification from the State Office of the State Treasurer relative to the State modernizing the payment delivery system for State of CT grants and loans funded from State bond funds. The State will no longer fund grants and loans from state bond funds through the Tax Exempt Proceeds Fund at Reich & Tang. As of 12/1/2011 payments will be electronically transferred from the State directly to the bank accounts of municipalities and other recipients using Automated Clearing House. Ray Turri as President of the District signed the Electronic funds Transfer agreement. The individuals authorized to make changes to the District's bank account information would be Jim Mersfelder and Joan Lang.

The meeting adjourned at 7:50 P.M.

Respectfully submitted,

Joan M. Lang, Clerk